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Chief of the Air Staff's Fellowships

Introduction

1. This DIN supersedes 2008 DIN 07-074.
2. The Chief of the Air Staff's Fellowships (CAS's Fellowships) scheme comprises a family of Fellowships aimed at developing and improving the utilisation of intellectual capital within the Royal Air Force, as well as encouraging the study of air power externally. CAS' Fellowships represent a key strand of the work to develop of air power thinking being undertaken by the RAF Centre for Air Power Studies (RAF CAPS). The Fellowships cover a variety of activities ranging from the development of future air power thinkers through to the opportunity to reflect on in-Service experience in an academic environment. They are linked to the Chief of the Air Staff's Strategic Priorities as detailed in the Royal Air Force Strategy 2006, in particular those aimed at development of air power capability, concepts and doctrine, improving RAF personnel's ability to clearly articulate the contribution that both the RAF and air power make to UK Defence, and improving though life education to produce well-motivated, highly-trained, agile and adaptable warfighters. Management of the scheme is the responsibility of the Director of Defence Studies (RAF) (D Def S (RAF)) based at the Defence Academy, Shrivenham and assisted by the other RAFCAPS Directors: the Dean of the Royal Air Force College and the Head of the Air Historic Branch.

Fellowships

3. The range of Fellowships is aimed at covering a broad spectrum of engagement with academia, and enabling individuals to benefit from that. Outputs will range from PhD-level dissertations of 80-90 000 words down to (typically) 4-5 000 word papers for the short, reflective Fellowships. In all cases there will be benefits for the Service, individual and academia, and the mutually beneficial nature of the relationship between these parts is at the heart of the CAS Fellowship concept.
4. The following Fellowships are available:
 - a. Portal Fellowship. The Portal Fellowship is intended either for individuals capable of undertaking a part-time PhD whilst in the Service, or those approaching retirement where gaining the qualification would be in the Service interest and the individual can undertake either part- or full-time study. The thesis topic must be air power related, and the applicant must be in a position to demonstrate a likely benefit to the Service. Application for a Fellowship is made directly to D Def S (RAF), who will complete the Fellowship application form in concert with the Air Sec and chosen academic institution. Portal Fellowships are awarded by CAS on the recommendation of the Air Sec and D Def S (RAF); normally up to 8 Fellowships will be running concurrently, and will last for either 5 years part-time or 3 years full time (15 or 9 academic terms respectively). The Fellowship is described in detail at Annex A and application is made on the Form at Annex J.
 - b. Tedder Fellowship. The Tedder Fellowship is aimed at officers in the rank of wg cdr to gp capt who have demonstrated the potential to reach air cdre rank and are capable of undertaking air power thinking at an advanced level. The Fellowship consists of an academic year at the University of Cambridge, on the Masters of Philosophy (MPhil) degree in International Relations. The thesis topic will be air power related, and individuals can expect to be appointed to air power related posts during their subsequent careers (although not exclusively). Individuals may be

nominated by their ACOS Manning desk officer for consideration, on the basis of academic potential and career profile, or may apply directly to D Def S (RAF). Tedder Fellowships are awarded by CAS on the recommendation of COS Pers/Air Sec and D Def S (RAF); normally up to 2 Fellowships will be available in each academic year. The Fellowship is described in detail at Annex B and application is made on the Form at Annex J.

c. Spatz Fellowship. The Spatz Fellowship is aimed at officers of any branch in the rank of wg cdr who have demonstrated the potential to reach air cdre rank, are capable of undertaking air power thinking at an advanced level, **and already possess a masters degree**. The Fellowship consists of a year at the School of Advanced Air and Space Studies (SAASS) at Maxwell AFB, Alabama. The thesis topic will be air power related, and individuals can expect to be appointed to air power related posts in their subsequent careers (although not exclusively). Individuals may be nominated by their ACOS Manning desk officer for consideration, on the basis of academic potential and career profile, or may apply directly to D Def S (RAF). Spatz Fellowships are awarded by CAS on the recommendation of COS Pers/Air Sec and D Def S (RAF); normally 1 Fellowship will be available in each academic year. The Fellowship is described in detail at Annex C and application is made on the Form at Annex J.

d. Sykes Fellowship. The Sykes Fellowship is aimed at officers or SNCOs who are capable of undertaking original study at masters degree level. The Fellowship consists of an academic year at a UK university to undertake a Masters-level qualification. The thesis topic does not have to be air power related, although it should be in the broad fields of social science/history and individuals will be expected to demonstrate how the dissertation is of benefit to the Service. Application for a Fellowship is made directly to D Def S (RAF). Sykes Fellowships are awarded by COS Pers/Air Sec; normally only one Fellowship will be available in each academic year. The Fellowship is described in detail at Annex D and application is made on the Form at Annex J.

e. Slessor Fellowship. The Slessor Fellowship is aimed at providing an officer of air commodore rank or above with the opportunity to undertake a period of reflection in an academic environment, in order to produce a piece of work that will be of benefit to the Service as a whole. Individuals may apply directly for a Fellowship, or they may be nominated either by a senior officer in their command chain or D Def S (RAF). Slessor Fellowships will be awarded by CAS on the recommendation of COS Pers/Air Sec and D Def S (RAF); normally only one Fellowship will be available in any one year, which will cover a period of either one or 2 academic terms. The Fellowship is described in detail at Annex E and application is made on the Form at Annex J.

f. Trenchard Fellowship. The Trenchard Fellowship is aimed at providing an officer (of any rank below that of air commodore) or a SNCO with the opportunity to undertake a period of reflection in an academic environment, in order to produce a piece of work that will be of benefit to the Service as a whole. Individuals may apply directly for a Fellowship, or they may be nominated either by a senior officer in their command chain or D Def S (RAF). Trenchard Fellowships will be awarded by COS Pers/Air Sec; normally a maximum of 2 Fellowships will be awarded in any one year, and will cover a period of either one or 2 academic terms. The Fellowship is described in detail at Annex F and application is made on the Form at Annex J.

g. Dowding Fellowship. Recognising that there was no post graduate masters course available in the UK for the study of contemporary air power the RAF has

partnered with King's College London to provide an offshoot of their successful War in the Modern World modular, web-based MA course that leads to the award of a Master of Arts degree in 'War in the Modern World in Air Power Studies'. The Fellowships are available to any service person who can meet the institutions entry requirements. Five fellowships will be available each year. The Fellowship is described in detail at Annex G and application is made on the Form at Annex J.

h. Henry Probert Bursary. The Henry Probert Bursary is endowed by the RAF Historical Society (RAFHS) and recognises the contribution made by Air Cdre Henry Probert as a writer of RAF history, a former head of the Air Historical Branch and a founder of the RAF Historical Society. The Bursary contributes towards the academic fees of a student, service or civilian, undertaking post graduate study in air power history. The Bursary is described in detail at Annex H and application is made on the Form at Annex K.

Eligibility

5. Each Fellowship has particular considerations regarding eligibility which are outlined in the appropriate Annex. Further details may be obtained from the Def S (RAF) Trg Off (see para 11). It should be noted that COS Pers/Air Sec may waive any of the eligibility criteria if this is felt to be in the interests of the Service in a particular case. The table at Annex G summarises the eligibility criteria for all the Fellowships, together with the qualification obtained and its duration.

Application

6. Personnel interested in undertaking a Fellowship should follow the instructions contained in the application form at Annex H. Completed applications should be returned in hard (signed) copy and e-format to D Def S (RAF) via the Def S (RAF) Trg Off (DefAc-DDS TRGOFFR RAF). The closing date for applications for Fellowships will generally be 30 Sep in the year preceding that in which the Fellowship is to be begun. Applications for 2 concurrent fellowships can not be accepted. All applicants are strongly encouraged to consult both their line manager and their desk officer when considering a CAS's Fellowship in order for posting and career management issues to be addressed where necessary.

Selection

7. Selection procedures vary according to the type of Fellowship. For those places that are available by open application, selection will be undertaken by a board which sits in Nov/Dec each year. Where necessary, and in particular to exploit a suitable gap between postings, Slessor and Trenchard Fellowships will be considered ex-committee. The Board is chaired by ACOS Manning, on behalf of Air Sec/COS Pers, and has 3 other members – D Def S (RAF) and 2 civilian academics; the main purpose of the Board is to review applications, assess likelihood of academic success (candidates may be called for interview) and the suitability and relevance to the RAF of the chosen thesis topic, the benefit of the education to the individual and the service will also be considered. All candidates will need to demonstrate to the Board in their application and, if required, during interview that they have carried out background reading or other preparatory study in their chosen subject area.

Posting & Parenting

8. Personnel selected for full-time Fellowships will be parented centrally by RAF High Wycombe for the duration of their studies, including all administrative support services and

T&S costs. Parenting of part-time Fellowship students, including the T&S associated with their studies, remains the responsibility of their current unit.

Reporting

9. D Def S (RAF) will be the First Reporting Officer for all Tedder, Sykes and Spaatz Fellows; Tedder and Sykes Fellows will have a Stand-alone Short Tour Report (MOD Form 2020C) completed at the end of the course, Spaatz fellows will receive an end of course report. Officers/SNCOs undertaking Slessor, Portal, Trenchard and Dowding Fellowships and Henry Probert Bursary will receive an insert slip (MOD Form 2020A) (if required by the relevant desk officer).

Training Return of Service

10. The Training Return of Service for Fellowships is as outlined below:

- a. Portal Fellowship. No formal return of service.
- b. Tedder Fellowship. Three-year return of service.
- c. Spaatz Fellowship. Three-year return of service.
- d. Sykes Fellowship. Three-year return of service.
- e. Slessor Fellowship. No formal return of service.
- f. Trenchard Fellowship. No formal return of service.
- g. Dowding Fellowship. Three-year return of service.
- h. Henry Probert Bursary. No formal return of service.

Further Information

11. Further information is available from the Def S (RAF) TO via:

- a. Internal E-Mail. DefAc-DDS TRGOFFR RAF
- b. DFTN. 96161 Ext 4848 BT. 01793 314848
- c. Mail. Defence Studies (RAF) Training Officer, Headquarters Defence Academy, Shrivenham, Swindon, Wilts, SN6 8LA.

THE PORTAL FELLOWSHIP

Introduction

1. The Portal Fellowship consists of sponsorship to allow either serving officers or those approaching retirement to undertake a PhD on a part- or full-time basis. In either case, the key elements are that gaining the qualification would need to be demonstrably in the Service interest, and the area of study would need to focus on an air power related subject. Up to 8 Portal Fellowships may run concurrently.

Detailed Elements

2. A Portal Fellowship is awarded by CAS on the recommendation of COS Pers/Air Sec and D Def S (RAF). A PhD is a major undertaking that should not be entered into lightly, therefore prior to application interested parties should contact the D Def S (RAF) TO to discuss the fellowship and be provided with further information. Following this a letter should be sent to D Def S (RAF) expressing an interest, including a 200 word synopsis of the potential field of study, and an indication of where the study might take place. If this is assessed as feasible, the individual is likely to achieve academic success and subsequently be in a position to use the PhD for the good of the RAF then D Def S (RAF) will assist in 'matchmaking' between the individual, the institution and the supervisor and help to refine the research proposal. Following this a formal application should be made directly to D Def S (RAF) using the form at Annex J. D Def S (RAF) will complete the Fellowship application form in concert with ACOS Manning and the chosen academic institution and the application will then be considered at the next Selection board. The assistance and support of D Def S (RAF) and his staff should not be seen as indicative of success on the board as there can be a significant number of applicants, all of whom will have had the same support, competing for the 2 places annually. Fellowships will normally be for no longer than 5 years part-time or 3 years full time (15 or 9 academic terms respectively), and will cover the following:

- a. Academic fees at the chosen institution.
- b. Travel and subsistence for any necessary visits (serving officers only).
- c. Accommodation at the academic institution (if required – maximum of 1 year full-time or an equivalent period of part-time – serving officers only).
- d. Administrative support from the D Def S (RAF) organisation:
 - i) Full support for serving officers including insert slip for the individual's SJAR reporting chain.
 - ii) Limited support for retired officers.
- e. In cases of non-completion of the qualification, any requirement to repay a portion of the fees will be dependent upon the cause of such non-completion.
- f. A book and publications grant of up to £600 a year, up to a maximum of £ 1 800 for the whole fellowship will be available.

3. No return of service period is associated with the award of a Portal Fellowship. Where possible, the individual will be encouraged to produce a manuscript for consideration by publishers.

4. Details regarding the chosen subject (and any subsequent deviation from it), timescales, academic institution, and interim reporting requirements will be determined by D Def S (RAF) and the applicant prior to completion of the application form. A brief report on completion and a copy of the PhD thesis will be submitted to CAS by D Def S (RAF).

THE TEDDER FELLOWSHIP

Introduction

1. The Tedder Fellowship consists of a place on the MPhil course in International Relations (IR) at the University of Cambridge, and is aimed at officers in the rank of wg cdr/gp capt who are judged likely to reach one-star rank. It is a one-year part-taught, part-research degree which uses a multidisciplinary approach to IR. Subjects studied include IR theory, international law, security studies, international economics, international history and regional political systems (Europe, Africa, Middle East, and Latin America). The course is one of the most competitive and demanding MPhil degrees at Cambridge. There are approximately 600 applicants each year for 60 places available. The course is taught for a term and a half, students are then required to produce a 20 000 word original dissertation in the remaining term and a half. The dissertation is to be on an air power related topic chosen by the applicant in concert with D Def S (RAF). Up to 2 Tedder Fellowships will be available each academic year.

The 'Tedder Pool'

2. A Tedder Fellowship is awarded by CAS on the recommendation of D Def S (RAF) and COS Pers/Air Sec; two routes of entry exist.

a. Desk Officer Selection. Annually, desk officers will recommend individuals that have the correct career profile, recorded reach to one star and a previously demonstrated academic ability. These individuals will be invited to join the 'Tedder Pool'. Upon joining the pool they will then be required to complete Annex H, in consultation with D Def S (RAF) as required. The completed Annex H should demonstrate the proven academic ability and present a dissertation topic that is of demonstrable benefit to the RAF.

b. Application. Individuals not identified by Desk Officers, perhaps due to unknown academic achievement, and with a 'yes' or better to one star, may apply direct to D Def S (RAF) by completing Annex J. These applications will be assessed by D Def S (RAF) and COS Pers/Air Sec and if deemed suitable the applicant will be invited to join the 'Tedder Pool'. In some case interviews may be required.

3. Once in the 'Tedder Pool' applicants will be considered equally no matter the entry route. It is anticipated that the pool will contain 6-8 potential fellows at any time and from this it follows that membership of the pool does not guarantee a Fellowship. The Fellows for each year will be chosen from the pool by D Def S (RAF) and COS Pers/Air Sec who will consider a number of factors but particularly how that academic year fits in with the individuals' posting plots. Recommendations will be made to CAS who will award the Fellowships.

4. Leaving the 'Tedder Pool'. Once in the pool there are three ways to leave:

a. Selection for a Fellowship.

b. Deselection by desk officers due to proximity to or actual promotion, or reach to one star becoming unlikely.

- c. An individual no longer wishing to be considered.

Detailed Elements

5. Fellowships will last for 3 academic terms, and will cover the following:
 - a. Academic fees at Cambridge.
 - b. Travel and subsistence for any necessary visits.
 - c. Accommodation.
 - d. Full administrative support from the D Def S (RAF) organisation. D Def S (RAF) will act as the individual's first RO for his/her MOD Form 2020C.
 - e. A book and publications grant of £600.
6. There is a 3-year return of service associated with a Tedder Fellowship. The output of the Fellowship will consist of the MPhil dissertation. Individuals will be required to produce a synopsis of their dissertation for publication in Air Power Review, or other academic journal (if suitable). A brief report on completion and a copy of the MPhil dissertation will be submitted to CAS through COS Pers/Air Sec by D Def S (RAF).

THE SPAATZ FELLOWSHIP

Introduction

1. The Spaatz Fellowship consists of a year at the School of Advanced Air and Space Studies (SAASS) at Maxwell AFB, Alabama, and is aimed at officers in the rank of wg cdr of all branches who are judged likely to reach one-star rank and have already successfully completed study at masters degree level. The SAASS is the most selective of all the USAF schools, taking only 5% of those eligible to attend, and is specifically aimed at developing strategists in the art and science of aerospace warfare. It is a very demanding course academically, with a reading load of 1200 to 1500 pages per week, and SAASS graduates are in high demand for a wide range of subsequent appointments. The dissertation will be on an air power related topic chosen by the applicant in concert with D Def S (RAF). One Spaatz Fellowship will be available each academic year.

Detailed Elements

2. A Spaatz Fellowship is awarded by CAS on the recommendation of D Def S (RAF) and COS Pers/Air Sec. Potential Spaatz Fellows will be managed alongside the potential Tedder Fellows in the Tedder Pool, see Annex B. Again two routes of entry exist, identical to the Tedder process. Membership of the pool will not guarantee a Fellowship and methods of leaving the pool are the same as for the Tedder Fellowship. The Fellowship will last for a year, and will consist of undertaking the SAASS course at Maxwell AFB, Alabama. Where possible this will be associated with a follow-on tour in the USA. A book and publications grant of approximately US \$1000 will be provided to the Fellowship recipient.

3. There is a 3-year return of service associated with a Spaatz Fellowship. The output of the Fellowship will consist of the SAASS dissertation. Individuals will be required to produce a synopsis of their dissertation for publication in Air Power Review, or other academic journal (if suitable). A brief report on completion and a copy of the SAASS dissertation will be submitted to CAS through COS Pers/Air Sec by D Def S (RAF).

THE SYKES FELLOWSHIP

Introduction

1. The Sykes Fellowship consists of one place for an officer or SNCO who is capable of undertaking original study to Masters Degree level. Whilst the thesis topic does not have to be directly air power related, it will be expected to fall somewhere within the social science/history spectrum (eg international relations, war studies, security studies, peace studies, international law) and must be of demonstrable benefit to the Service. One Sykes Fellowship will be available each academic year.

Detailed Elements

2. A Sykes Fellowship is awarded by COS Pers/Air Sec. Any serving RAF officer or SNCO may apply directly to D Def S (RAF) using the form at Annex J. Those who apply may be interviewed by the CAS Fellowship Selection Board which will confirm academic suitability and feasibility of dissertation topic, as well as taking into consideration any particular Service interests. The Fellowship will last for 3 academic terms, and will cover the following:

- a. Academic fees at the chosen academic institution.
- b. Travel and subsistence for any necessary visits.
- c. Accommodation at the academic institution (if required).
- d. Full administrative support from the D Def S (RAF) organisation. D Def S (RAF) will act as the individual's first RO for his/her MOD Form 2020C.
- e. A book and publications grant of £600.

3. There is a 3-year return of service period associated with a Sykes Fellowship. The output of the Fellowship will consist of the Masters dissertation. Individuals will be required to produce a synopsis of their dissertation for publication in Air Power Review, or other academic journal (if suitable). A brief report on completion and a copy of the Masters thesis will be submitted to COS Pers/Air Sec by D Def S (RAF).

THE SLESSOR FELLOWSHIP

Introduction

1. The Slessor Fellowship is specifically intended for the use of air officers; the purpose is to afford very senior officers the opportunity to undertake a period of reflection in an academic environment, in order to produce a specific piece of work that will be of benefit to the Service as a whole. This may be related to a recent appointment, or may consist of a study into a particular area of interest – the most important element is the provision of time and space for thinking, together with academic support appropriate for the subject to be covered. One Fellowship will be available each academic year.

Detailed Elements

2. A Slessor Fellowship is awarded by CAS on the recommendation of D Def S (RAF) and COS Pers/Air Sec. Individuals interested in undertaking the Fellowship may apply directly to D Def S (RAF) using the form at Annex J. Suitable officers may also be nominated by their command chain or by D Def S (RAF). In all cases, D Def S (RAF) will complete the form in concert with COS Pers/Air Sec and chosen academic institution. Fellowships will normally be for no longer than 2 academic terms, and will cover the following:

- a. Academic fees at the chosen institution (negotiated by D Def S (RAF) and the hosting academic).
- b. Travel and subsistence for any necessary visits.
- c. Accommodation at the academic institution (if required).
- d. Full administrative support from the D Def S (RAF) organisation. D Def S (RAF) will pass comment made by the academic institution to COS Pers/Air Sec for input into the individual's reporting chain as he sees fit.
- e. A book and publications grant of £400 for a 2-term Fellowship, and £200 for a single term will be available.

3. There is no return of service associated with a Slessor Fellowship, but the paper will (if suitable) be considered for publication in Air Power Review. Alternatively it may be suggested that it is sent for consideration in an external journal (e.g. RUSI).

4. The output of the Fellowship will be agreed by D Def S (RAF) and the applicant before the placement commences, although it may of course be revised as the study progresses. A brief report on completion and a copy of the output will be submitted to CAS by D Def S (RAF).

Annex F

THE TRENCHARD FELLOWSHIP

Introduction

1. The Trenchard Fellowship is intended to afford officers (below the rank of air commodore) and SNCOs the opportunity to undertake a period of reflection in an academic environment, in order to produce a specific piece of work that will be of benefit to the Service as a whole. This may be related to a recent appointment/detachment, or may consist of a study into a particular area of interest – the most important element is the provision of time and space for thinking, together with academic support appropriate for the subject to be covered. Up to 2 Fellowships will be available each year.

Detailed Elements

2. A Trenchard Fellowship is awarded by COS Pers/Air Sec. Individuals interested in undertaking the Fellowship may apply directly to D Def S (RAF) using the form at Annex j; applicants via this route will be considered by the CAS Fellowships Selection Board which sits in Nov/Dec each year. Suitable officers may also be nominated by their command chain or by D Def S (RAF), in which case they will not be put before the Selection Board. In all cases, D Def S (RAF) will complete the form in concert with COS Pers/Air Sec and chosen academic institution. Fellowships will normally be for no longer than 2 academic terms, and will cover the following:

- a. Academic fees at the chosen institution (negotiated by D Def S (RAF) and the hosting academic).
- b. Travel and subsistence for any necessary visits.
- c. Accommodation at the academic institution (if required).
- d. Full administrative support from the D Def S (RAF) organisation. Reporting responsibilities will be as directed by COS Pers/Air Sec.
- e. A book and publications grant of £400 for a 2-term Fellowship, and £200 for a single term will be available.

3. There is no Training Return of Service associated with a Trenchard Fellowship, but the paper will (if suitable) be considered for publication in Air Power Review. Alternatively it may be suggested that it is sent for consideration in an external journal (RUSI for instance).

4. The output of the Fellowship will be agreed by D Def S (RAF) and the applicant before the placement commences, although it may of course be revised as the study progresses. A brief report on completion and a copy of the output will be submitted to CAS by D Def S (RAF).

ANNEX G

THE DOWDING FELLOWSHIP

Introduction

1. The Dowding Fellowship consists of sponsorship to allow any service person to undertake an MA in 'Air Power in the Modern World' on a part-time basis. Candidates have to meet the entry requirements of King's College London and demonstrate that their undertaking the course would be in the service interest. Candidates who have completed the new, 8 week, ICSC (A) would be exempt one of the compulsory air power modules but all fellows will be required to write their thesis on an air power subject that is agreed by both their academic supervisor and DDS (RAF).

Detailed Elements

2. A Dowding Fellowship is awarded by COS Pers/Air Sec on the recommendation of ACOS Manning and D Def S (RAF). Eligible candidates should, in the first instance contact the DDS (RAF) Training Officer to discuss the Fellowship and following this a formal application should be made directly to D Def S (RAF) using the form at Annex J. As this is a new fellowship, with places available in Sep 09 the normal 'year-ahead' selection will be bypassed. Applicants wishing to start study in Sep 09 should contact D Def S (RAF) TO as soon as possible and will then be advised by when the application form should be completed. Those applicants wishing to begin in Sep 2010 should complete the application form by 30 Sep 2009. Either way D Def S (RAF) will complete the Fellowship application form in concert with ACOS Manning before the application is considered at the appropriate selection board. The assistance and support of D Def S (RAF) and his staff should not be seen as indicative of success on the board as there can be a significant number of applicants, all of whom will have had the same support. Fellowships will normally be for the 2 ½ years of the course and will cover the following:

- a. Academic fees at the chosen institution.
- b. Travel and subsistence for any necessary visits.
- c. Administrative support for serving officers including insert slip for the individual's SJAR reporting chain.
- f. Due to the nature of the degree with all resources being available on-line no book grant is available for this Fellowship.
- e. In cases of non-completion of the qualification, any requirement to repay a portion of the fees will be dependent upon the cause of such non-completion.

3. There is a 3 year, from the award of the degree, return of service period associated with the award of a Dowding Fellowship. Fellows will be required to submit an article for Air Power Review based on their thesis.

ANNEX H

THE HENRY PROBERT BURSARY

Introduction

1. The Henry Probert Bursary consists of funding of up to £2500 to contribute towards the academic fees of a serviceperson or civilian to undertake post graduate study in the fields of military history, strategy, international relations or similar and whose thesis will be on an air power history. Candidates will have to meet the entry requirements of their chosen academic institution and propose a field of study that is of interest to the RAFHS.

Detailed Elements

2. A Henry Probert Bursary is awarded by the Chairman of the RAFHS. Eligible candidates should apply directly to D Def S (RAF) using the form at Annex K. Prior to this advice and guidance can be sought from the DDS (RAF) TO. The application will be considered at the Selection board normally in Nov. The assistance and support of D Def S (RAF) and his staff should not be seen as indicative of success on the board as there can be a significant number of applicants, all of whom will have had the same support. Bursaries will normally be for the 1 year of the course and will cover the following:

- a. Assistance of up to £2500 to go towards academic fees at the chosen institution.
- b. Advice and support in application process and where appropriate an insert slip for the individual's annual report.
- c. There is no book grant available for this Bursary however assistance in borrowing books from the RAFC and JSCSC libraries will be given where possible.
- d. Access, subject to security clearances, to the Air Historic Branch and RAF Museum archives will be available to Henry Probert Bursar.
- e. In cases of non-completion of the qualification, any requirement to repay a portion of the fees will be dependent upon the cause of such non-completion.

3. Each Henry Probert Bursar will be required to submit an article for Air Power Review based on their thesis and, if appropriate, contribute to an RAFHS Journal or Seminar

Annex I

SUMMARY OF CAS's FELLOWSHIPS

The table below summarises the principal elements of the range of CAS's Fellowships.

FELLOWSHIP / BURSARY	ELIGIBILITY	AWARD	DURATION	NUMBER OF PLACES	APPLICATION
Portal	All Officers	PhD	5 yrs (part-time)	8 simultaneously ¹	Direct to D Def S (RAF)
Tedder	Wg Cdr ² / Gp Capt ²	MPhil	1 yr	2/yr	1. Nomination by ACOS MANNING 2. Self-nomination
Spaatz	Wg Cdr ²	MA	1 yr	1/yr	1. Nomination by ACOS MANNING 2. Self-nomination
Sykes	All Officers/ SNCOs	Masters	1 yr	1/yr	Direct to D Def S (RAF)
Slessor	Air Cdre and above	-	1-2 terms	1/yr	Direct to D Def S (RAF)
Trenchard	All Officers/ SNCOs	-	1-2 terms	2/yr	Direct to D Def S (RAF)
Dowding	SNCO-Gp Capt	MA	2 ½ yrs (part-time)	5/yr	Direct to D Def S (RAF)
Henry Probert	Any	Masters	1 yr	1/yr	Direct to D Def S (RAF)

Notes:

1. A greater number of Portal Fellowships may be run simultaneously at COS Pers/Air Sec's discretion.
2. With a 'yes' or better for promotion to air cdre.

Annex J

APPLICATION FOR CAS's FELLOWSHIP (Please complete in e-format and hard (signed) copy)

PART 1 – PERSONAL DETAILS		
Fellowship Applied For		
Rank, Initials and Surname		
Preferred First Name		
Service No		
Branch / Trade		
Tel No		
Internal E-Mail (DII, RAF Mail, CHOTs etc)		
External E-Mail (Internet)		
Service Address		
First Degree or Diploma	Type (BA, BSc, HND etc), Class & Subject	
	Institution	
	Year	
Second/Further Degrees	Type (MA, MSc etc) & Subject	
	Institution	
	Year	
Recent Research and/or Reading Around Proposed Subject Area		
Published Work		
Relevant Service Experience		
	Start & End Date	
	Post Title	

	Reason Relevant	
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PART 2 – DETAILS OF PROPOSED RESEARCH	
Proposed Field of Study/Research <i>(All)</i>	
Proposed Academic Institution <i>(Portal/Slessor/Trenchard/ Sykes)</i>	
Proposed Academic Supervisor <i>(Portal/Slessor/Trenchard)</i>	
Synopsis of Proposed Research – See Appendix 1 for guidance on Synopsis Writing (750 words maximum – may be attached as a separate document) <i>(All)</i>	
	Signature: Date:

PART 3 - DEF S (RAF) COMMENTS	
Introduction	
Relevance of Chosen Topic/Benefit to the Service	
Academic Potential/ Likelihood of Success	
Potential for future influence	
Additional Comments	
Summary	
	Signature: Date:

Appendix:

1. Synopsis Writing Guide.

Appendix 1

Synopsis Writing Guide

1. Introduction. Your application must include a synopsis of your proposed thesis/research area of not more than 750 words. There is no specific format for this but by following this guide you should ensure that the main aspects of a research proposal are covered. In preparing your synopsis, you should restrict the size of your research area in line with the length of dissertation required by your target university.

2. Reasons for Carrying Out Research. Your synopsis should explain why the selected topic is worthy of further exploration. It should also demonstrate that you appreciate the main areas of debate around the topic and show how your proposed research would contribute to/further that debate. The synopsis should also describe:
 - a. What work (if any) already exists in this area? What are its strengths and deficiencies?
 - b. How would further work advance knowledge of the wider area of study?
 - c. Is an entirely new area of study being opened up? - Why is this important?

3. Methodology. Your synopsis should state the main "planks" of your thinking or proposed arguments and outline how you intend to put them together. In setting out your methodology you should explain why it is particularly appropriate and why others have been rejected.

4. Sources. Consideration of where you will find information to support your arguments should go hand in hand with thinking about methodology. You are not expected to have an in-depth knowledge of all existing sources but you will find it difficult to outline your arguments without reference to at least some. Where sources are used, they should be listed at the end of the synopsis and you should be prepared to discuss them if called to interview.

5. Drafts and Advice. Applicants are assumed to be capable of producing a first-draft synopsis without advice. However, Defence Studies (RAF) staffs are happy to consider first drafts and to advise on how they may be improved. The Defence Studies (RAF) Training Officer (Def S (RAF) TO) provides advice on synopsis structure whilst advice on synopsis content is available from Director Defence Studies (RAF) (D Def S (RAF)). All first-drafts and requests for advice are to be submitted through the DDef S (RAF) TO via:
 - a. E-Mail. njones.dds@da.mod.uk
 - b. BT. 01793 314848
 - c. Mail. Defence Studies (RAF) Training Officer, Headquarters, Defence Academy, Greenhill House (Room 53), Shrivenham, SWINDON, Wiltshire, SN6 8LA.

Annex K

APPLICATION FOR HENRY PROBERT BURSARY (Please complete in e-format and hard (signed) copy)

PART 1 – PERSONAL DETAILS		
Rank*, Initials and Surname		
Preferred First Name		
Service No*		
Branch* / Trade*		
Tel No		
External E-Mail (Internet)		
Address / Service Address*		
First Degree or Diploma	Type (BA, BSc, HND etc), Class & Subject	
	Institution	
	Year	
Second/Further Degrees	Type (MA, MSc etc) & Subject	
	Institution	
	Year	
Recent Research and/or Reading Around Proposed Subject Area		
Published Work		
Relevant Employment Experience		
	Start & End Date	
	Job Post Title	
	Reason Relevant	
Personal Statement, to include:		

<ul style="list-style-type: none"> - Reasons for wanting to undertake postgraduate study. - Motivation for studying the history of air power. - Intentions and ambitions post study. <p>Max 500 words</p>		
<p>Details of Academic Reference</p>	<p>Name Post Address</p>	
<p>Details of Personal Reference</p>	<p>Name Post Address</p>	

* Where applicable

PART 2 – DETAILS OF PROPOSED RESEARCH	
Proposed Field of Study/Research	
Proposed Academic Institution	
Proposed Academic Supervisor	
Synopsis of Proposed Research – See Appendix 1 to Annex J for guidance on Synopsis Writing (750 words maximum – may be attached as a separate document) (All)	
	Signature: Date: